

GTA LEGAL CLINICS' TRANSFORMATION PROJECT

STEERING COMMITTEE MEETING

TUESDAY APRIL 14, 2015
 6:00PM-9:00PM
 NORTH YORK CIVIC CENTRE
 COMMITTEE ROOM 2

PRESENT:

Matt Benson (ETOR); Carol Baker (WSCAR); Jack Fleming (NPDCLS); Sean Meagher (Public Interest); Brook Physick (FCLS); Vinay Jain (Unison); beth long (PCLS); Claudia Serraino (DCLS); Haran Arulah (DCLS); Dennis Timbrell (FLEM); Gary Newhouse (KENB); Isabella Meltz (KENB); Joe Myers (WILL); Julie Northrup (SETOB); Linda Mitchell (SCAR); Marjorie Hiley (FLEM); Nigel Barriffe (REX); Noland Merrick (JANE); Pamela Courtot (CLCYR); Yodit Edemariam (REX); Jennifer Goodfellow (NPDCLS); Jane Wallace (Willodale); Salim Hall (NLS); Julius Mlynarski (SETOB); Vanessa Emery (WS); Nancy Henderson (PCLS); Charinee De Silva (DOWN); Mayo Hawco (NPDCLC); Leslie Anderson (WTOR)

AGENDA

Agenda Items		Discussion/ Information	Outcome	Action/Discussion Points
1	6:00	Welcome		Received
2	6:05	Review of meeting materials	Information	Received
3	6:10	Review of minutes from February 25 th	Discussion	Approval
4	6:15	Business arising from the minutes	Discussion	<ul style="list-style-type: none"> • Release of contracts between Flemingdon Community Legal Services and Legal Aid Ontario • Financial report
5	6:30	Development of a Steering Committee Work Plan	Discussion	<ul style="list-style-type: none"> • Working Group to be charged with bringing forward a work plan for the SC for the next meeting of the SC. This needs to be done to free up the funds extended by LAO. The deadline is May 31st
6	7:30	Subcommittee structure	Discussion	
7	8:30	Report of the Governance Committee	Discussion	
8	9:00	Adjournment and next meeting	Discussion	Approval Next meeting: May 12, 2015 at Metro Hall

MINUTES

1. The minutes of the previous meeting were adopted.
2. Jack de Klerk moved that the Working Group be tasked with developing a workplan to present to the steering committee.

The Steering Committee assigned the writing of a workplan to staff and directed staff to develop the workplan substantially in accordance with the subcommittee plan developed by the Steering Committee.

3. The Steering Committee developed a subcommittee plan as follows:
 - a. There will be 4 subcommittees addressing clinic issues, consisting of:
 - i. Community development/PLE/Community leadership of clinics
 - ii. Partnerships with other services/access points
 - iii. Expanded areas of law/shared services across clinics/Inter-clinic agreements
 - iv. Optimizing systems/reducing administrative load
 - b. The subcommittees will operate according to the following general guidelines:
 - i. The work of the subcommittees should align with the principles already agreed on in the Vision Report
 - ii. The subcommittees are working on ways to move forward toward implementable strategies
 - iii. The strategies generated by the subcommittees should be client centered
 - iv. The work of subcommittees should be oriented around developing a clear plan, with milestones, that creates a strategy that can be implemented this year
 - v. The work of subcommittees should be oriented around developing a plan with clear deliverables
 - vi. Planning for the subcommittees should take into account the issues raised in the resolutions from clinics on the vision report
 - c. The creation of regional subcommittees will be deferred until the natural evolution of regional collaborations has proceeded further
4. The report of the Governance Subcommittee was deferred until the next meeting
5. The Governance Subcommittee was directed to report to the next meeting with input on the Working Group and the participation of people other than clinic representatives in the Steering Committee.

Meeting adjourned